- AWAKE u3a learn, laugh, live

Committee Meeting

6th January 2026

Minutes

Present: Sue McPhee (Chair), Mark Beaumont, Steve Clark, Francis Davies, Angela Dixon, Sue Dyson, Lynn Quantrill, Judy Rogerson, Chris Toffolo, Chris Watson, Mel Wood.

1. Apologies for absence: Gwynneth Carmichael

2. Minutes of the last meeting

Agreed with 1 correction to clarify the reason for the reduces member numbers at Tai Chi.

3. Matters Arising

SMc reported that she has received information from Chris Moody that there has been an increase in visits to the AWAKE. There has been an increase in website visits compared to last year and also comments indicated that AWAKE involvement in the Christmas Tree Event at Beverley Minister in December may have contributed to this success. CW suggested that a photo of the tree could be sent for inclusion in Third Age Matters. FD will try to identify a suitable photo.

4. Chairman's Report

SMc has received information that the fee for hiring St Andrews Memorial Hall will be increasing to help with the funding of the refurbishment planned for the Summer which will include renewal of the Electrics and the Fire Alarm. The communication also included a request for AWAKE Members to be asked if they would like to contribute to the fundraising required to meet the cost of the work. There was some discussion about having an event for this purpose. SMc will contact Liz Telford at the Hall about the possibility of AWAKE running an event in the Hall, possibly a Quiz Night which CW offered to run. SMc will ask members if they would be interested in paying for a Table at a Table Top Event for this fundraising.

`SMc will attend the ACCORD meeting at 10am on Monday 19th January at Manor Farm with CW.

5. Membership Secretary

SD read an email she had received from GC which included a request that the Committee asking, 'I would like the Committee to decide if AWAKE is moving forward with online membership renewals this membership year' . The Committee, after a short discussion, decided that it was not clear what is meant by 'online membership renewals.' SD was asked to request GC attends the next meeting with a presentation showing what GC proposes and how it would be achieved. It was agreed that a change of process was not possible so near to the renewal membership date but would be better to put together a plan once we understand the proposed changes. There were comments that the Committee had not received a report as agreed with GC when she cannot get to some Committee Meetings.

6. Treasurer's Report

1) Beacon Finance Report up to this date.
Statement of accounts given at meeting.
2) November/December amounts of interest
Room hire payments in and out.
3) Debit Account.
No movement
4) Membership
Payments up to date.

Lynn Quantrill
Treasurer

LQ agreed to investigate getting a card reader to deal with payments at meetings.
LQ commented that AWAKE need to find someone to Audit the Accounts as we are not allowed to use a Committee Member for this function. Committee members should seek potential people with the right experience to take on this task.
AD is starting on the Charity Commission Report, the Gift Aid Report and reminded the Committee that the Trustee Eligibility Form needs to be completed.

7. Open Day Planning.

The Committee discussed options for the Open Day which it is hoped to take place on 25th March. SMc to approach Liz Telford about availability on this date and the Committee agreed it was important to avoid half-term due to availability of retired potential members. The plan is to hold publicity events at local supermarkets in the week before the Open Day. 2 events on Monday 16th March and 2 on Tuesday 17th March, one each at Waitrose, Lidl, Morrisons and Heron (on corner of Calvert Lane) . All would be approached to get agreement to a 2-hour slot (10am to 12 or 1pm to 3pm) at each supermarket manned by Committee Members.
FD will print some flyers and posters for the supermarkets.

8. Interest Group Co-ordinator's Report

SMc has spoken to Mr Pips about the possibility of putting on a Games Evening
CW will issue a reminder to Members about the planned new Groups and existing Groups such as Tai Chi and Bowling that would welcome some more members.

9. Newsletter and Distribution

CT is happy that, with support, she will be ready to take on the production of the Newsletter. MW believes that plans are in place for the Distribution which he is taking on with Dave Lambert.
In future the cutoff day, for items for inclusion in the Newsletter, will be the last day of the month before publication on the 2nd Wednesday of the month.

10. Website

Nothing to report.

11. Speaker Finder

Nothing to report as all speakers booked for 2026. It was agreed the expenses limit should now be £100.

12. Beacon

LQ will purchase a laptop of the same type as recently acquired for MW which will hopefully solve the problem with Beacon access.

13. Health and Safety

Nothing to Report

14. Any Other Business

The Christmas event was reviewed, and it was agreed that it was generally successful although there had been issues with Pass the Parcel as some members seem to have forgotten how to play it but it didn't spoil enjoyment.

15. Date, Venue and time of Next Meeting

Next Meeting will be held at 10am on Tuesday 3rdth February 2026, at Willerby Institute, Main Street, Willerby.

Meeting closed at 11:55

,

Signed by …………………………………………………….. Date……………………