

## Minutes

**Present:** Sue McPhee (Chair), Mark Beaumont, Steve Clark, Francis Davies, Angela Dixon, Sue Dyson, Lynn Quantrill, Chris Watson

**1. Apologies for absence:** Gwynneth Carmichael, Yvonne Crabtree, Judy Rogerson, Chris Toffolo, Mel Wood,

### **2. Minutes of the last meeting**

Accepted as a true record with one change to '14. Any Other Business '. AWAKE can claim 1 year rather 2 years of Gift Aid.

### **3. Matters Arising**

CW has not been able to check the current wording regarding the age limit (if it is defined) for membership following a discussion, at the last meeting. This related to a request from a 17-year-old wanting to join the Pickleball Group.

SMc reported that Mel has now got the laptop which is set up for him to help in assisting Michael Ebeling with the Newsletter distribution.

LQ commented that a new Microsoft Office licence can be purchased to cover 5 laptops and would allow for the cancellation of the existing licence in October 2025 and updating the laptop versions on current equipment. It was agreed proceed with this suggestion

AD is continuing to try to find a new Group Leader for the 2 Tai Chi Groups. The current Leader is retiring in September but AD has not yet been able to identify anyone to take over.

### **4. Chairman's Report**

SMc reported that she had chaired the ACCORD meeting which was attended by Pat Collard . Pat congratulated SMC on how well the meeting was run and how much she had enjoyed it. Swanland u3a announced at the meeting that they will be holding an event to celebrate 30 years since they were founded.

SMc had been notified that the Kirkella Memorial Hall will not be available for any events in August and, possibly July due to the renovation work. SMC has still not had a definite confirmation regarding the July meeting so the meeting agreed that we can only notify members that there will be no August meeting and we will notify members about the venue for the July meeting as soon as possible. St Lukes Church is the most likely venue.

It was noted attendance at the Open Day was low, but several potential members took membership forms.

### **5. Membership Secretary**

Nothing to report.

### **6. Treasurer's Report**

#### **1) Beacon Finance Report up to this date.**

Statement of accounts given at meeting.

#### **2) April/May amounts of interest**

Room hire payments in and out.

#### **3) Debit Account.**

No movement

#### **4) Membership**

Payments coming in

**Lynn Quantrill – Treasurer**

LQ reported that all the required data has been sent to the Auditor so should be ready for the AGM.

### **7. Interest Group Co-ordinator's Report**

Swanland have contacted AWAKE asking if any of our members would be interested in joining their Croquet Group.

CW has been made aware of a recent Discussion Group issue which she will discuss with Maureen Thompson..

## **8.AGM in June**

FD to update the Nomination Form as some details for re-elections need changing.

SD to update the draft AGM minutes for 2024 to reflect dates for re-elections as above

Once Nomination Form is agreed, SD to send Forms to all applying for election or re-election for the Committee .

## **9. Newsletter**

As there will not be an August General Meeting, it will not be possible to distribute the August Newsletter in the usual way. The Committee agreed that AWAKE will book an hour in the morning at Willerby Institute on the date that the General Meeting would have been held where members can collect their Newsletter and their packs. This would be 20<sup>th</sup> August. Room to be booked with Willerby Institute.

## **10. Website**

Nothing to report.

## **11. Speaker Finder**

SMc is trying to find a suitable speaker for the July meeting. One person identified was too expensive.

It has been suggested that AWAKE might have a Speaker for the AGM meeting and also that Members would be given the opportunity to write any suggestions of new Groups they would like AWAKE to consider adding.

## **12. Beacon**

Nothing to report.

## **13. Health and Safety**

SC has identified someone to do the PAT testing for £45. Only cables are required for the laptops. However, the Asset Register does not seem to be up to date so it was agreed that an audit of all the stored equipment needs to be held to establish if any other equipment requires testing and also identify any redundant items.

## **14. Any Other Business**

SMc will look at options for a new AWAKE Banner, probably a similar size to the once used near Waitrose but with attachment possible. SC raised an issue he had noticed at the last General meeting. ACCORD members were being told on arrival that they can only attend 2 General meetings as they are not fully paid-up members of AWAKE. Following a short discussion the Committee felt that, given the spirit of ACCORD, there should be no restriction on ACCORD members on the number of times they can attend a General meeting. SMc to discuss with GC.

MB to looking at options to improve the Membership cards.

LQ questioned if households with 2 AWAKE members get 2 3rd Age Matters magazines, are we paying twice when only 1 magazine is required. If so members need to be made aware . Some discussion is required with GC to understand how the numbers and payments are calculated as we have low numbers of members signed up to receive the magazine.

## **15. Date, Venue and time of Next Meeting**

Next Meeting will be held at 10am on Tuesday 3<sup>rd</sup> June 2025, at Willerby Institute, Main Street, Willerby.

Meeting closed at 12:15

Signed by ..... Date.....