

Minutes

Present: Sue McPhee (Acting Chair), Mark Beaumont , Steve Clark, Yvonne Crabtree, Francis Davies, Angela Dixon , Sue Dyson , Lynn Quantrill, Chris Watson

1. Apologies for absence: Gwynneth Carmichael

2. Minutes of the last meeting

Accepted as a true record.

3. Matters Arising from previous minutes and not covered elsewhere on the Agenda

FD had tried to follow up the suggestion, by MB, to look into the possibility of using a local Radio station based at Springhead Golf and Bowling Club for publicising AWAKE u3a . FD could not locate anyone to talk to but will continue to get in touch with WAVE Radio. GC has reported that she has resolved the issue raised about a Group Leader whose AWAKE membership had not been renewed. The member in question has renewed her membership.

4. Acting Chairman's Report

SMc and AD had a very useful handover meeting with Denise Roberts on 27th August to cover the Charity Commission activities required for AWAKE u3a. item 6. Trustees has information and details of agreed Actions from the meeting .

5. Treasurer's Report

1) Beacon Finance Report up to this date. Statement of accounts given at meeting.

2) July/August amounts of interest Room hire payments in and out and a few membership payments still coming in.

3) Debit Account. No movement this month.

4) Membership Up to date with renewals

L Quantrill – Treasurer

A question was raised at the last meeting about £840 shown on the Statement of Accounts: Current. LQ reported that this amount was for Tai Chi.

6. Trustees

There was a useful handover meeting between SMC , AD and Denise Roberts , held on 27th August . This included a number of Charity Commission related activities required completion by AWAKE u3a.

Outstanding at the moment are:

2 Administrators are required. AD has been set up but SMC has had difficulty getting access and will try to get her access resolved.

AD needs to send the Full Report to the Charity Commission. LQ will supply to AD.

An address for correspondence need to be provided to the Charity Commission. It was suggested that this could be Willerby and Kirkella Parish Institute, 58 Main Street , Willerby, HU10 7QA but agreement from the Committee and Trustees of the Institute would be required before this can be implemented.

AWAKE need to update the Charity Commission when we are able to find and appoint a permanent Chair. In the meantime AWAKE need to hold an Extraordinary Members Meeting where AWAKE members can confirm Sue McPhee as Chair for this term. It was agreed that AWAKE will notify all members of the Extraordinary meeting, and its purpose, by email and post before in the next 2 weeks. The Extraordinary meeting will then be held at 2pm on Wednesday 16th October 2024 prior to the AWAKE Monthly Meeting at St Andrews Church Memorial Hall, Kirkella, HU10 7QA, thus giving members the opportunity to vote on the proposal.

7. u3a Day

Third Age Trust have designated a week from September 21st to September 29th as u3a week. The Committee agreed it was difficult to find a suitable venue in our area, even for a day, in September so it was agreed to plan for a bigger event in August 2025 to ensure its success.

8. Christmas

There has been a proposal to run a pantomime themed event in December. CW has been investigating whether there any scripts available to assist this plan. The idea for this as a Christmas event was positively received by the Committee but further investigation is required to find a suitable script.

9. Membership Secretary

GC was unable to attend the meeting, but SD read a statement supplied by GC via email. It was agreed that an item should be put on the Agenda for the next meeting when GC is present so that there can be a full discussion on lapsed memberships and how they are recorded on Beacon.

NatWest require 5 signatures for the Bank Account and it was agreed AWAKE have those in place. There then followed a discussion about using a Card Reader , particularly for Memberships. It was agreed to add an Agenda item for further discussion on this subject at the next meeting.

10. Interest Group Co-ordinator's Report

The new members have been invited to attend a New Members Coffee morning on Wednesday 4th September at 11am at the Beech Tree, Kirkella. CW is taking over the Group Co-ordinator role from SMc and CW is hoping to visit all the Groups at some stage in the next few months.

11. Newsletter

Nothing to report.

12. Website

FD reported that Chris Moody is anticipating the new website may be available in October and Chris is happy to present the finished site to the Committee when it is completed.

13. Speaker Finder

Marilyn Walker apologised profusely but was unable to speak at the August meeting, due to a family issue. CW thanked FD for stepping in at the very last minute to deliver a very interesting talk.

SMc is taking on the role of Speaker Finder from CW.

14. Beacon

CW will distribute the Beacon Newsletter she has received.

15. Health and Safety

Nothing to report

16. Any Other Business

Some discussion raised the wider issue of storage of AWAKE documentation held by some Trustees both in paper form and online. It was agreed that Committee members should put together an inventory of everything they hold. The next step would be to decide what documentation need be retained and where it should be stored preferably together.

SMc told the meeting about an event being held at 7pm on Saturday 5th October at Anlaby Village Hall. This is not a u3a event but some of our members are taking part in it to raise funds for Macmillan Cancer Support. Tickets are £4.

17. Date, Venue and time of Next Meeting

Next Meeting will be held at 10am on Tuesday 1st October 2024, at Willerby Institute, Main Street, Willerby

Meeting closed at 11:30

Signed by Date.....